



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

November 24, 2003

Helen Green, Treasurer
Gene Green Congressional Campaign
PO Box 16128
Houston, TX 77222

Response Due Date:
December 26, 2003

Identification Number: C00254185

Reference: October Quarterly Report (7/1/03-9/30/03)

Dear Ms. Green:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Schedule B of your report (see attached) discloses one or more contributions that appear to exceed the limits established by the Act. The Act precludes an individual or a political committee from making a contribution to a State party committee in excess of \$10,000.00 per calendar year. (2 U.S.C. §441a(a)) However, a political committee may make unlimited transfers to a State party committee if the transferred amount is determined to be and disclosed as "transfer of campaign funds" or "excess campaign funds". (11 CFR §113.2(c))

If any apparent excessive contribution in question was incompletely or incorrectly reported, you must amend your original report with the clarifying information.

If the contribution made was excessive, you must notify the recipient and request a refund of the amount in excess of \$10,000.00. You also must